

# Abundant Life Ministries Day Camp (ALMDC)

*A Ministry of Sylvan Hills First Baptist Church*

## 2019 Registration Form (Page 1 of 4):

Child's Name: \_\_\_\_\_  
Last First Middle Preferred Name

Address: \_\_\_\_\_  
Street City State Zip

Home Phone ( ) \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ **Grade completing as of 5/29/19** \_\_\_\_\_  
mm/dd/yyyy

Gender: M \_\_\_ F \_\_\_ Has child **completed** Kindergarten? Yes \_\_\_ No \_\_\_ (*Child **must complete Kindergarten** to attend day camp.*)

Name of School Child Attended: \_\_\_\_\_

Has your child ever been registered with ALMDC before? Yes \_\_\_ No \_\_\_

How did you hear about us? \_\_\_\_\_ Church you attend: \_\_\_\_\_

How often will your child attend ALMDC? \_\_\_\_\_

Will your child attend VBS (June 17-21) Yes \_\_\_ No \_\_\_ Email: \_\_\_\_\_

**Family Status:** Child Resides with (check one): Both Parents \_\_\_ Mother \_\_\_ Father \_\_\_ Grandparents \_\_\_ Legal Guardian \_\_\_

**If there are any pick-up restrictions legal documents are required on file at ALMDC. ALMDC will not be involved in custody conflicts involving financial obligations if there is any conflict in this area enrollment will be suspended until the account is paid in full**

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**Father/Guardian Name:** \_\_\_\_\_ ( ) - \_\_\_\_\_  
Last First Middle Cell Phone

Address if different from child: \_\_\_\_\_

Company Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Hours: \_\_\_\_\_ Work Phone: ( ) - \_\_\_\_\_

- Emergency Contact: (Check one): ( ) yes ( ) no
- Authorized to pick up child: (Check one): ( ) yes ( ) no
- Responsible for paying payments: (Check one) yes ( ) no ( )

**Mother/Guardian Name:** \_\_\_\_\_ ( ) - \_\_\_\_\_  
Last First Middle Cell Phone

Address if different from child: \_\_\_\_\_

Company Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Hours: \_\_\_\_\_ Work Phone: ( ) - \_\_\_\_\_

- Emergency Contact: (Check one): ( ) yes ( ) no
- Authorized to pick up child: (Check one): ( ) yes ( ) no
- Responsible for paying payments: (Check one) yes ( ) no ( )

### **Medical Information:**

Child's Physician: \_\_\_\_\_ Physician Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Hospital Preference: \_\_\_\_\_ Will your child take medication at camp: yes \_\_\_\_\_ no \_\_\_\_\_

**List known allergies: \_\_\_\_\_ only allergies that can be controlled with over the counter medication, such as Benadryl, we cannot accept epi-pen type allergies.**

Medical conditions/impairments, and behavioral concerns: \_\_\_\_\_

**Person authorized to act for parents in case of emergency:**

Contact Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Address: \_\_\_\_\_

Street City State Zip

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

**Authorized to pick up child: (Check one): ( ) yes ( ) no**

Contact Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Address: \_\_\_\_\_

Street City State Zip

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

**Authorized to pick up child: (Check one): ( ) yes ( ) no**

**Persons authorized to pick up child not mentioned above\*:** *No child will be permitted to leave ALMDC with any person other than the person authorized by parent/guardian to pick up child. Please inform all authorized people picking up child that photo ID will be requested to confirm authorization.*

Contact Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_ Contact # \_\_\_\_\_

Contact Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_ Contact# \_\_\_\_\_

**Consent for Photography/Video Release: (please initial the one you prefer)**

\_\_\_\_\_ I give Abundant Life Ministries Day Camp and its employees, permission to photograph/video for classroom projects, publicity and advertising.

\_\_\_\_\_ I DO NOT give Abundant Life Ministries Day Camp and its employees, permission to photograph/video for classroom projects, publicity and advertising.

**Day Camp Policies (Please read before signing registration form)**

**Eligibility and Operational information:**

- All school age children who have completed Kindergarten (5K) through 6<sup>th</sup> grade is eligible to attend camp
- Child must complete Kindergarten by May 2019 to register
- Operates Monday-Friday 6:30am to 6:00pm
- Please do not arrive before 6:30am or pick up after 6:00. Late pick up will result in additional fees of \$2.50 for every five minutes late for pick up

**Lunches & Snacks**

- Refer to calendar for schedule of hot lunches and prices served daily as a lunch option
- Pay for hot lunches and afternoon snacks at the front desk separate from daily fees
- Morning snack provided by Day Camp
- Purchases of Afternoon snacks are optional please pack a snack for your child if you do not wish for them to purchase any items in the afternoon
- Day Camp cannot accept any children who have epi-pen allergies due to food brought in from outside sources
- When packing your child’s lunch please use the U.S.D.A guidelines at [www.health.gov/dietaryguidelines.com](http://www.health.gov/dietaryguidelines.com)
- An insulated lunchbox with icepacks will keep foods and milk from spoiling
- Please do not send food in your child’s lunchbox that requires use of a microwave

## **Tuition**

- A non-refundable registration fee of \$30.00 is due per child upon registration
- Daily rate is \$25.00 per day (3 or more children in a family can receive a family discount \$22.00 per day)
- Daily fees are due at drop off each morning. Fees can be paid in advance but cannot be owed
- Keep in mind that fees paid to ALMDC at any time before, during or after summer of 2019 cannot be refunded this includes credits from the previous summer
- Cash or checks are accepted please make checks payable to ALMDC.
- Credit cards are excepted, additional fees apply 3.5% plus 15 cents per transaction
- All transactions receive a receipt if there are any discrepancies on your account, a receipt or cleared check must be provided as proof
- \$10.00 will be charged for each check that is returned for non-sufficient funds.

## **Drop off/pick up**

- For any pick-up restrictions please supply appropriate legal documentation for your child's file. ALMDC will not be involved in custody battles proper legal papers must be supplied and state the custody restriction involved.
- No child will be permitted to leave ALMDC with any person other than the person authorized by parent/guardian present. ID will be required to confirm authorization of pick-up.
- All children must be signed in/out daily by parent/guardian at drop off and pick up
- Children must be at camp **AT LEAST ONE HOUR BEFORE LISTED FIELD TRIP TIME ON THE CALENDAR.** If you arrive after the bus leaves your child **MAY NOT** attend the field trip.
- Children cannot be dropped off or picked up at field trip sites-DHS requirement
- No outside visitors allowed to visit on pool days, the pool is closed to the public during our time of swimming
- Be sure to mark (questions asked after child signature line), whether your child has permission or does not have permission to swim in the deep end of the pool on swim days.
- If your child requires a life jacket they will be required to swim only in the shallow end. Life jackets are not provided by day camp. You must supply a life jacket for your child if your child can not swim.
- I give permission for the use of suntan lotions/sunscreens for my child.
- I hereby give my permission for the above-named child to be transported by ALMDC busses on field trips.
- I UNDERSTAND THAT FIELD TRIPS ARE SUBJECT TO CHANGE/CANCEL WITHOUT NOTICE.

## **DHS Licensing requirements**

- 201.2 PG. 21 It is the responsibility of all ALMMDO employees to report any suspected abuse or neglect of a child to the appropriate child protective service agency.
- 201.4 PG. 22 Children are subject to be interviewed by licensing staff, child maltreatment investigators and/or law enforcement officials for the purpose of determining compliance or for investigative purposes. (Child interviews do not require parental notice or consent.)
- 501.2 PG. 32 Physical punishments shall not be administered to children.
- 1101.27 PG. 50 Children shall be protected from overexposure to the sun. Sunscreen shall be used if needed and as directed by the parent. Suntan lotions and/or sunscreens used for infants/toddlers and preschool children shall be kept out of the children's reach and shall be administered only with written parental permission.

## **Health**

- Children who have vomiting, diarrhea, fever, lethargic, unknown/contagious rash or other contagious illness cannot attend day camp until they are 24-hour symptom free without medication
- Parent/guardians must notify the ALMDC Director if a child has been diagnosed with communicable disease
- Medications shall be given to children only with signed, written permission.
- All medication has to be in the original container, not expired, and labeled with the appropriate child's name
- Dosages greater than specified on the label shall not be given
- Please do not store medicine in backpacks or lockers
- I hereby request and give my consent to the director, ALMDC or duly appointed representative for the child to receive medical or surgical aid, CPR, or anything deemed necessary and expedient by a daily licensed or recognized physician in case of an emergency when the parent/guardian or other emergency contact should be reached. I will not hold ALMDC responsible for the emergency care or transportation for the above-named child or any other expenses other than what is covered by ALMDC insurance

**Day Camp Rules**

- Zero tolerance for profanity, obscenity, in word or actions, dishonor to the Word of God, or disrespect to personnel of this camp from children or adults
- No games or music on electronics can display violence, bad language, obscenity or dishonor God.
- No games for electronics rated mature are allowed at camp
- No social media allowed on electronics during day camp operational hours
- All personal items children bring (including lunch boxes) must be labeled with the child’s first/last name
- ALMDC is not responsible for any lost or stolen items
- I understand that ALMDC may request the withdrawal of any child or family member of the child at any time that refuses to abide by ALMDC rules and policies. This is for their safety and others.

**Discipline:**

- A warning will be given to the child
- The child will be separated from the group to cool down if needed
- A behavioral report will be given to the parent requiring a signature if the behavior causes injury physically or emotionally
- Child will be sent to the ALMDC Director if the behavior continues
- Parent/guardian will be called to pick up child if behavior continues
- Child risks missing a field trip if there are behavioral concerns
- In extreme cases of incomppliance, the child will be withdrawn from ALDC
- I hereby agree to authorize ALMDC to employ such discipline as it deems wise and appropriate for my child. I understand that corporal punishment will not be used

**By signing this registration form, I hereby agree to accept all policies of the Abundant Life Ministries Day Camp program and that all information completed on this application is true.**

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Full Name (Please Print)

**MY CHILD HAS PERMISSION TO SWIM IN THE DEEP SIDE OF THE POOL ON SWIM DAYS**

yes     No

**Registration Check List:**

- Completed registration form with parent/child signatures
- \$30.00 Registration fee: **make checks payable to ALMDC**

**Submit completed registration form (4 pages) along with the registration fee**

**Mail to: ALMDC or drop off at Sylvan Hills First Baptist Church**

*ATTN: Sarah Clements*

9008 Hwy 107

Sherwood, AR 72210

**Office: 501-835-2204 or fax: 501-835-8732**

**[sclements@sylvanhillsfbc.com](mailto:sclements@sylvanhillsfbc.com)**